

# Construction Project Engineer

Visalia, CA



## Project Engineer Responsibilities:

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- Responsible for ensuring all projects stay on schedule and on budget and meet deadlines.
- Responsible for ensuring that all documentation between the subcontractors and project administration is collected and processed on time.
- Involves supporting the project manager in keeping all project logs current.
- Communicate information among all project team members.
- Provide any additional support required for successful completion of the project.
- Recognize, report, and solve problems in systems, procedures, and policies.
- Develop detailed project construction schedule in cooperation with the project manager and project superintendent.
- Provide delivery support for the field superintendents.
- Provide technical support to associated field superintendent.
- Assist in management of project permit process.
- Create scopes of work and assemble front-end project manual.
- Assist in preparing bid proposals, including scope and fee.
- Assist in preparing invoicing and monthly billings.
- Assist in preparing project schedules.
- Assist project managers with quality control and quality assurance for projects.
- Attend meetings as required.
- 10% field work, 90% in-office work.
- Lifting: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects as well as raising objects from a lower to higher position or moving objects horizontally from position-to-position.
- Walking: Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.

## Minimum Qualifications:

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1. Entry-level to 3 years of industry experience.
2. Bachelor's degree or in Construction Management/Engineering or industry experience equivalent
3. Computer skills and efficiency, including Microsoft Office Suite
4. Strong written and verbal communication skills
5. Knowledge of MS Projects and Procore a plus

## Compensation:

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Salary will range from \$70,000 - \$85,000 per year dependent on candidate's skill and experience level. This position is eligible to receive our benefits package which include medical and dental insurance, Company 401(k) with 3% safe harbor annual company contribution, company cell phone, company truck or stipend, company laptop, 10 paid holidays, 2 weeks paid vacation and 6 days of sick pay per year.

## About 4CG:

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We are not your typical design- build construction company. We are passionate about helping our clients vision come to life and ensure that our employees have what they need to succeed. In everything we do, we apply creative vision, technical expertise and local experience to address complex construction challenges in new and better ways. 4CG is collaborative, innovative and family-oriented. We have built a culture of self-starters who are motivated to help the Central Valley grow.

For immediate consideration, please email your resume detailing your background, skills, and experience to [hr@4cgconstruction.com](mailto:hr@4cgconstruction.com).